



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

February 25, 1999

Shawn Steel, Treasurer
California Republican Party
1903 W. Magnolia Blvd.
Burbank, CA 91506

Identification Number: C00140590

Reference: 12 Day Pre-General Report (10/1/98-10/14/98)

Dear Mr. Steel:

This letter is to inform you that as of February 24, 1999 the Commission has not received your response to our request for additional information, dated February 3, 1999. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Debbie Chacona on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "John D. Gibson", is positioned above the typed name.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

FEB 3 1999

Mr. Shawn Steel, Treasurer
California Republican Party
1903 W. Magnolia Blvd.
Burbank, CA 91506

Identification Number: C00140590

Reference: 12 Day Pre-General Report (10/1/98-10/14/98)

Dear Mr. Steel:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report includes what appears to be a computerized Schedule A that discloses "Convention" receipts. However, the total amount of the receipts on this schedule is not included in your Line 11(a)(i) total. Please clarify the activity disclosed on this schedule and be advised that computer produced formats may only be used upon prior approval of the Commission.

-Schedule F of your report discloses a payment to Russo, Marsh & Raper, Inc. for a coordinated expenditure made on behalf of Matt Fong for US Senate; however, the total amount attributed to this candidate does not equal the total amount paid to the vendor. Please amend your report to clarify this discrepancy.

-Schedule H3 of your report discloses transfers-in for exempt activities "Fall '98 State Card" and "Full Ticket Walk Piece"; however, it does not appear that a Schedule H2 was ever filed to disclose the allocation ratios in this report or in any previous report filed during this election cycle. In addition, there does not appear to be any activity on Schedule H4 in this report or any previous report to support these transfers-in. Please amend your report to provide further clarification regarding this activity.

-Please provide a Schedule C or D, as appropriate, to support the entry of \$133,557.06 reported on Line 10 of the Summary Page. Loans and debts must be continuously reported until they are either repaid or settled. 11 CFR §104.3(d)

-Line 17 of the Detailed Summary Page discloses receipts for dividends and interest during the reporting period. If this figure includes any receipts from a single source, that aggregate greater than \$200 in the calendar year, please amend your report(s) by itemizing the receipts on Schedule A. 2 U.S.C. §434(b)(2)(J)

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedules B and H4 of your report to clarify the following description(s): Consultant Fees, Pmt 4 Reg Voters and In-Kind Contribution. For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-Please amend your report by providing the address for each disbursement itemized on Schedule H4 supporting Line 21(a).

-Your Administrative/Voter Drive total calculations appear to be incorrect. EVENT YEAR-TO-DATE totals for administrative and voter drive costs are derived by aggregating all disbursements during the calendar year for the Administrative/Voter Drive category. Please amend your report to correct this discrepancy and note that changes in your figures may affect this total on subsequent reports.

-Please clarify all expenditures made for "Phone Bank Svc". And "Telemarketing Costs" on Schedule H4. If a portion or all of these expenditures were made on behalf of specifically identified federal candidates, this amount should be disclosed on Schedule B, E, and F supporting Line 23, 24 and 25 and include the amount, name, address and office sought by each candidate. 11 CFR §§104.3(b) and 106.1

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Debbie Chacona

Debbie Chacona
Senior Reports Analyst
Reports Analysis Division

